

Business Hours:
7:00 am - 7:00pm CT

Pearson Test of English Academic Voucher Sales Order

Telephone: US/Canada 800.869.4101 or Latin America +1.952.905.7447
Fax: +1.952.487.5140 **Email:** PearsonVUEVoucherStore@pearson.com

Form completion.

To place a voucher order, fill out the order form in its entirety. Fields with * are required.

Form Submission.

You can submit this form via fax, e-mail or online. The easiest way is to click the "Submit" button which transmits your voucher order directly to Pearson VUE. Make sure to print the completed form for your records.

Processing Time.

Orders are processed within 4 business days from the time of submission. However, vouchers are not created until payment has been approved and processed. The processing of check payment can take considerably longer. For faster service, we suggest payment by credit card.

Sponsor notes. Many sponsors require minimum voucher purchase quantities, have varying expiration dates, and/or offer discounts on high volume orders. See sponsor requirements at pearsonvue.com/vouchers

Payment. We accept VISA, Mastercard, AMEX, check and money transfers. If you are paying by check or bank transfer, you will receive an invoice confirming the order along with detailed information about how to make your payment.

Bill To: _____ **Ship To:** Same as "Bill To" information.

*Company Name: _____	Company Name: _____
*Name: _____	Name: _____
*Email: _____	Email: _____
*Country: _____	Country: _____
*Full Address: <input type="text"/>	Full Address: <input type="text"/>
*Phone: _____ Fax: _____	Phone: _____ Fax: _____

*Your Name: <input type="text"/>	*Date Required: <input type="text"/>	Purchase Order #: <input type="text"/>
<input type="checkbox"/> This is my first voucher order with Pearson VUE.	If you have not been given a purchase order, you can leave this field blank. Restrictions apply. Read more.	

Voucher Type	QTY	Unit Price	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

A minimum purchase of 10 vouchers is required for discounted vouchers.

Total Due:

METHOD OF PAYMENT	
*Payment Type:	<input type="radio"/> AMEX <input type="radio"/> MasterCard <input type="radio"/> VISA <input type="radio"/> Check/Bank Transfer
Cardholder's Name:	<input type="text"/>
Card Number:	<input type="text"/> Exp Date: <input type="text"/>
Cardholder's Address:	<input type="text"/>
*I authorize Pearson VUE to charge this account with the "Total Due": <input type="radio"/> Yes <input type="radio"/> No	
*Your Signature:	<input type="text"/>