

**Business Hours:**  
9:00 am - 5:00 pm  
local time

# Pearson Test of English Academic Voucher Sales Order

**Form completion.**  
To place a voucher order, fill out the order form in its entirety. Fields with \* are required.

**Form Submission.**  
You can submit this form via fax, e-mail or online. The easiest way is to click the "Submit" button which transmits your voucher order directly to Pearson VUE. Make sure to print the completed form for your records.

**Processing Time.**  
Orders are processed within 4 business days from the time of submission. However, vouchers are not created until payment has been approved and processed. The processing of check payment can take considerably longer. For faster service, we suggest payment by credit card.

**Sponsor notes.** Many sponsors require minimum voucher purchase quantities, have varying expiration dates, and/or offer discounts on high volume orders. See sponsor requirements at [pearsonvue.com/vouchers](http://pearsonvue.com/vouchers)

**Payment.** We accept VISA, Mastercard, AMEX, check and money transfers. If you are paying by check or bank transfer, you will receive an invoice confirming the order along with detailed information about how to make your payment.

Telephone: [Contact Voucher Store](#) | Fax: +91 120 400 1622

Email: [PVAPVouchers@pearson.com](mailto:PVAPVouchers@pearson.com)

PO#: \_\_\_\_\_ Restrictions apply. [Read more.](#)

Bill To: \_\_\_\_\_

Ship To:  Same as "Bill To" information.

\*Company Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

\*Name: \_\_\_\_\_

Name: \_\_\_\_\_

\*Email: \_\_\_\_\_

Email: \_\_\_\_\_

\*Country: \_\_\_\_\_ \*Tax Payer ID: \_\_\_\_\_

Country: \_\_\_\_\_ Tax Payer ID: \_\_\_\_\_

\*Full Address: \_\_\_\_\_

Full Address: \_\_\_\_\_

\*Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

\*Your Name: \_\_\_\_\_

\*Date Required: \_\_\_\_\_

Purchase Order #: \_\_\_\_\_

This is my first voucher order with Pearson VUE.

If you have not been given a purchase order, you can leave this field blank. Restrictions apply. [Read more.](#)

Voucher Type	QTY	Unit Price	Total
_____	_____	_____	_____

A minimum purchase of 10 vouchers is required for discounted vouchers.

Total Due: \_\_\_\_\_

Appropriate TAX, if applicable, will be added to the total due.

## METHOD OF PAYMENT

\*Payment Type:  AMEX  MasterCard  VISA  Check/Bank Transfer

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Cardholder's Address: \_\_\_\_\_

\* I authorize Pearson VUE to charge this account with the "Total Due":  Yes  No

\*Your Signature: \_\_\_\_\_